



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF CYPRUS DEPARTMENT OF HISTORY AND ARCHAEOLOGY	CY NICOSIA01	Erasmus Institutional Coordinator: <i>Mrs Elena Augustidou Kiriacy, Senior</i> International Relations Service Tel. +35722894295 E-mail: <i>organistidou.elena@ucy.ac.cy</i>	www.ucy.ac.cy
		Name of Academic Coordinator: Maria Kantirea (HIS) Tel.: +35722892176 E-mail: kantirea@ucy.ac.cy	www.ucy.ac.cy/hisarch/en/
		Name of Academic Coordinator: Stella Demesticha (ARCH) Tel.: +35722893568 E-mail: demesticha@ucy.ac.cy	
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01 PIC-Number 999899281	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility	https://www.uniud.it/en/uniud-international/incoming-exchange-students general course catalogue: https://www.uniud



DEPARTMENT OF HISTORY AND CONSERVATION OF THE CULTURAL HERITAGE		fax +39-0432-556496 phone +39-0432- 556218/556497	.it/en/education/offer courses held in english: https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses
		Name of Academic Coordinator: Prof. Neil Harris Neil.harris@uniud.it	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
CY NICOSIA01	I UDINE01	0222	History and Archaeology	1st	2(10 months total)	
				2nd		
				3rd		
I UDINE01	CY NICOSIA01	0222	History and Archaeology	1st	2(10 months total)	
				2nd		
				3rd		



*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

FROM [Erasmus code of the sending Institution]	TO [Erasmus code of the receiving Institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CY NICOSIA01	I UDINE01	0222	History and Archaeology	1 staff member(minimum 8 hours)	
I UDINE01	CY NICOSIA01	0222	History and Archaeology	1 staff member(minimum 8 hours)	

E. Calendar

4. Termination of the agreement


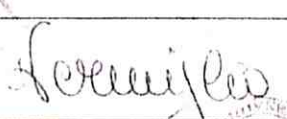

In the event of unilateral termination of the current agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of the current year will only take effect as of 1 September of next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

C-F. SEE ANNEX

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
CY NICOSIA01	Mrs Elena Avgoustidou Kyriakou Senior University Officer		



	International Relations Service		
IUDINE01	Vice Rector for Erasmus+Studio Mobility prof. Rossana Vermiglio	05.12.17	 



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ANNEXES TO INTERINSTITUTIONAL AGREEMENT – PARTS C-F

ANNEX I : CY NICOSIA 01: UNIVERSITY OF CYPRUS

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CY NICOSIA01		Greek (majority of courses)	English (some courses)	B2 English language or B1 Greek language	B2 English language

For more details on the language of instruction recommendations, see the course catalogue.

D. Additional requirements

CY NICOSIA01 has the infrastructure to welcome students and staff with disabilities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CY NICOSIA01	1 May for nomination 20 May for application	1 October for nomination 20 October for application

2. CY NICOSIA01: University of Cyprus as the receiving institution will send its decision within 6 weeks.



3. CY NICOSIA01: A Transcript of Records will be issued by the University of Cyprus no later than 5 weeks after the assessment period has finished at the receiving HEI.

F. Information

1. Grading system

CY NICOSIA01

At the University of Cyprus the grading system for each unit module is numeric from 0 to 10 rounded to the nearest half unit and a GPA of 5 is the passing grade.

Excellent (Άριστα): 8.5-10

Very Good (Λίαν Καλώς): 6.5-8.49

Good (Καλώς): 5.0-6.49

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CY NICOSIA01	Marina Constantinidou Tel:+35722894050 Email: visa@ucy.ac.cy	http://www.ucy.ac.cy/internationalsupport/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CY NICOSIA01	Emma Zeniou, University Officer in charge, Mobility Support Office E-mail: erasmus@ucy.ac.cy Tel.: +35722894281	http://www.ucy.ac.cy/ir/en/erasmus-programme/student-mobility-for-studies/student-incoming-mobility-for-studies



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CY NICOSIA01	Emma Zeniou, University Officer in charge, Mobility Support Office E-mail: erasmus@ucy.ac.cy Tel.: +35722894281 Lambrou Christina, University Officer in charge, Housing Office E-mail: housing@ucy.ac.cy Tel.: +35722894031	http://www.ucy.ac.cy/ir/en/erasmus-programme/student-mobility-for-studies/student-incoming-mobility-for-studies http://ucy.ac.cy/fmweb/en/organizational-structure/welfare-sector-2/housing-office

Frequently asked questions:

If the agreement is for 2 students for 10 months (example), will you allow 4 students for 5 months each instead?

YES

Are there any restrictions for Erasmus students when it comes to course selection? Are Erasmus students allowed to sign up for courses outside the subject area of the exchange agreement?

Erasmus students must take the majority of their courses from the department with which the exchange agreement exists. Only 1-2 courses selection from other departments is allowed

Are the students required to take a certain number of ECTS credits within the subject area of the agreement?

30 ECTS per semester



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ANNEXES TO INTERINSTITUTIONAL AGREEMENT – PARTS C-F

ANNEX II: I UDINE01: UNIVERSITY OF UDINE

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Erasmus code]	Optional: Subject area	Language of Instruction 1	Language of Instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01	History and Archaeology	Italian	English (for Staff Mobility)	B1 Italian or B2 English	B2 Italian or B2 English

For more details on the language of instruction recommendations, see the course catalogue.

D. Additional requirements

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.
- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to iss@uniud.it). **I UDINE01** cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).
- **I UDINE01** will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.



- Erasmus incoming student at **I UDINE01** has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving Institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I UDINE01	15 May (nomination letter)	30 September (nomination letter)

2. The receiving institution will send its decision within X weeks.
3. A Transcript of Records will be issued by the receiving institution no later than X weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

F. Information

1. Grading system

[Erasmus code]	WEB PAGE
I UDINE01	http://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I UDINE01	iss@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students



3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for Information
IUDINE01	iss@uniud.it	<i>At the University of Udine:</i> Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period. Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for Information
IUDINE01	iss@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students

Frequently asked questions:

If the agreement is for 2 students for 10 months (example), will you allow 4 students for 5 months each instead?

YES

Are there any restrictions for Erasmus students when it comes to course selection? Are Erasmus students allowed to sign up for courses outside the subject area of the exchange agreement?

YES. STUDENTS CAN SIGN UP FOR ANY COURSES PROVIDED BY THE DEPARTMENT. COURSES IN OTHER DEPARTMENTS CAN BE FOLLOWED SUBJECT TO AGREEMENT WITH THE COORDINATOR.



Are the students required to take a certain number of ECTS credits within the subject area of the agreement?

NO